

PRE-ACCEPTANCE INSPECTION CHECKLIST

For buildings not held in co-ownership and for private portions of buildings held in co-ownership

NAME OF CONTRACTOR

BENEFICIARY

RBQ LICENCE NO.

ACCREDITATION NO.

REGISTRATION NO. GIVEN BY THE PLAN MANAGER

ADDRESS AND TELEPHONE NUMBER(S)

BUILDING DESCRIPTION

RESIDENTIAL – NOT HELD IN CO-OWNERSHIP

CONDO – PRIVATE PORTION



EXTERIOR

1 LOT

- Level of the ground surrounding the building (space between the facing and the ground), descending slopes that carry water away from the building¹

2 FOUNDATION

- Foundation walls: insulation, waterproofing, cracks
- Concrete roughcast
- Exterior water valve
- Exterior electrical outlets

3 ROOF

- Membrane or shingles
- Vent outlets and screens
- Attic entrance or access opening
- Gutters (if applicable) or parapets

4 EXTERIOR FACING

- Masonry: joints, weep holes
- Vinyl, aluminium, or wood siding: material and joint alignment
- Acrylic overlay or stucco covering

5 DOORS, WINDOWS, SKYLIGHTS, GARAGE DOORS, AND OTHER OPENINGS

- Installation, operation, hardware and finish
- Perimeter weatherstripping
- Door check on entrance doors, as well as security exit doors or door to garage
- Garage door opening mechanism or invert mechanism (security)

6 ACCESS TO THE BUILDING AND STAIRWAYS, TERRACES, OR BALCONIES

- Railing
- Decking, concrete slab, or other
- Electrical system: lighting and electrical outlets
- Plumbing system: water valves

7 CHIMNEY AND EXHAUST DUCTS

- Masonry
- Exhaust trap operation

¹ Landscaping is excluded from the guarantee.

INTERIOR

1 FOYER

- Floor covering: tile (mortar joints), flexible flooring (joints), wood flooring or carpeting, baseboards
- Wall covering and ceilings: painted drywall, tile, wood or wallpaper, suspended ceiling, mouldings and woodwork
- Access doors: door check, weatherstripping, hardware, finish
- Electrical systems: lighting and alarm system
- Heating and ventilation system

2 HALLWAYS

- Floor covering: tile (mortar joints), flexible flooring (joints), wood flooring or carpeting, baseboards
- Wall covering and ceilings: painted drywall, tile, wood or wallpaper, suspended ceiling, mouldings and woodwork
- Electrical systems: lighting
- Heating and ventilation system

3 LIVING ROOM, DINING ROOM, AND BEDROOMS

- Floor covering: tile (mortar joints), flexible flooring (joints), wood flooring or carpeting, baseboards
- Wall covering and ceilings: painted drywall, tile, wood or wallpaper, suspended ceiling, mouldings and woodwork
- Doors: hardware, finish
- Electrical systems: lighting and electrical outlets
- Heating and ventilation system
- Fireplace: non-combustible fire-edge covering (walls, floor, and mantel), chimney opening and closing mechanism (damper)

4 KITCHEN AND BATHROOMS

- Floor covering: tile (mortar joints), flexible flooring (joints), wood flooring or carpeting, baseboards
- Wall covering and ceilings: painted drywall, tile, wood or wallpaper, suspended ceiling, mouldings and woodwork
- Doors: hardware, finish
- Electrical systems: lighting and electrical outlets
- Plumbing system: plumbing fixtures (sink, bathtub, shower with watertight joints) and faucets, valves, and pipes in good working condition
- Heating and ventilation system: kitchen hood and bathroom fans
- Cabinetry (cabinets, integrated furniture, and counters): finishing hardware (joints) and watertightness

INTERIOR - continued

5 BASEMENT AND OTHER SPACES

- Flooring: concrete and drainage
- Floor covering: tile (mortar joints), flexible flooring (joints), wood flooring or carpeting, baseboards
- Wall covering and ceilings: concrete, painted drywall, tile, wood or wallpaper, suspended ceiling, mouldings and woodwork
- Doors: hardware, finish
- Electrical systems: lighting, electrical outlets, and fuse box
- Plumbing system: shutoff valve to the dwelling unit, water heater and its drain
- Heating and ventilation system: air exchanger

6 GARAGE

- Flooring: concrete and drainage
- Wall covering and ceilings: painted drywall, concrete, mouldings and woodwork
- Access doors: door check, airtightness, hardware, finish, and invert mechanism
- Electrical systems: lighting, electrical outlets, smoke detector, and alarm system
- Plumbing system: water valve
- Heating and ventilation system

PERSONAL NOTES

DECLARATION OF BUILDING ACCEPTANCE

ACCEPTANCE – WITHOUT RESERVATIONS¹

ACCEPTANCE – WITH RESERVATIONS
(See the list of items to be corrected and/or completed)

BENEFICIARY'S SIGNATURE

CONTRACTOR'S SIGNATURE

END-OF-WORK DATE
(Applicable only if there is no work to be completed)

ANTICIPATED END-OF-WORK DATE

BENEFICIARY'S SIGNATURE

DATE OF ACCEPTANCE²

¹ Your acceptance with or without reservations concerns only those items that are apparent at the time of building acceptance.

² Date on which you declare acceptance of the building, which is ready to be used for its intended purpose, indicating, if applicable, work that must be completed or corrected.